

BOTESDALE PARISH COUNCIL

Minutes of the meeting held Monday, 1 April 2019
Botesdale Village Hall

Present: Cllr John Abraham
Cllr Des Bavington-Lowe
Cllr David Green
Cllr Greg Russell
Cllr Caroline Stratford

Cllr Ernie Baxter
Cllr Victoria Curry
Cllr Chris Lambert
Cllr William Sargeant (Chairman)

Parish Clerk – Leann Jackson-Eve
County Cllr Jessica Fleming

7.55pm The meeting followed the Annual Parish Meeting. The Chairman welcomed those present and opened the regular meeting of the PC.

1. **Apologies for absence:** None.
2. **To confirm the Minutes of the Meeting held 4 March 2019.** The minutes, circulated prior to the meeting, were agreed and signed.
3. **Members Declarations of Interests and Dispensations:** None.
4. **Public Forum:** County Cllr Jessica Fleming reported that the planning application for two roundabouts on the A140 at Yaxley and Thrandeston was due to go to the County Council planning committee on 30 April. Construction was anticipated this summer. This year's Suffolk Walking Festival would launch on Saturday, 11 May at West Stow Country Park. All walks would be ticketed in advance. As of Monday, 1 April, Suffolk County Council's 11 Recycling Centres would be open from 9am to 5pm every day (including Sundays, but NOT Wednesdays) until September. On Thursdays from May to August, all sites would be open until 7pm. On Monday, 10 June the opening stage of Britain's longest-running professional women's race – the OVO Cycle Race - would pass through Bury St Edmunds and Framlingham via Walsham, Thornham Magna and Yaxley.
5. **Planning:**
 - 5.1 **Planning Applications:** None.
 - 5.1.1 **Nissen Hut One, Lodge Farm, The Common. Ref. DC/19/01051.** Notification for Prior Approval for a proposed change of use of an agricultural barn to dwellinghouse (Class C3), and for associated operational development. Town and Country Planning (General Permitted Development) Order 2015, Schedule 2, Part 3, Class Q. The PC queried whether this would have a negative effect on the amenity space of the nearby farmhouse and felt that there wasn't adequate turning/parking space for cars. However, it was agreed that the concerns were not strong enough to object to the application. It was RESOLVED, with all agreed, to have no objection.
 - 5.1.2 **Nissen Hut Two, Lodge Farm, The Common. Ref. DC/19/01054.** Notification for Prior Approval for a proposed change of use of an agricultural barn to dwellinghouse (Class C3), and for associated operational development. Town and Country Planning (General Permitted Development) Order 2015, Schedule 2, Part 3, Class Q. The concerns were the same as Nissen Hut One. It was RESOLVED, with all agreed, to have no objection.
 - 5.2 **Notice of Intent to prune/remove tree(s) in the Conservation Area:**
 - 5.2.1 **Ivy House, Back Hills.** Ref. DC/19/01218. Notification of works to Trees in a Conservation Area - Prune T1 (Cherry), T2 (Apple) and T3 (Pear). It was RESOLVED, with all agreed, to have no objection.
 - 5.3 **Notification of Planning Decisions/Appeals by Mid Suffolk DC:**
 - 5.3.1 **28 Back Hills.** Ref. DC/19/00957. Notification of Works to Trees in a Conservation Area - Fell silver birch. NO OBJECTION.

- 5.3.2 **White Gables, Back Hills.** Ref. DC/19/00827. Notification of Works to Trees in a Conservation Area - (T1) Ash - Fell, (T2), Eucalyptus - Fell, (T3) Leylandii – Pollard. NO OBJECTION.
- 5.3.3 **The Old Cock House, Cherry Tree Lane.** Ref. DC/19/00833. Notification of works to Trees in a Conservation Area - Fell 1no. Ash. NO OBJECTION.
- 5.3.4 **Crown Hill Cottage, The Street.** Ref. DC/18/04722. Householder Planning Application - Erection of first floor extension and access to loft. WITHDRAWN.
- 5.3.5 **Crown Hill Cottage, The Street.** Ref. DC/18/04723. Application for Listed Building Consent. Erection of first floor extension and access to loft. WITHDRAWN.
- 5.4 **Neighbourhood Plan Update:** The Neighbourhood Plan had finished its formal consultation by MSDC and there were minimal comments from consultees. These had been addressed by the Steering Group and the next stage was to submit it to the examiner around the end of April.

6. **Progress Reports:**

- 6.1 **Chairman:** The Chairman reported that there had been a complaint about large lorries blocking Cherry Tree Lane during building material deliveries. The Clerk would double-check the rules for access as the road had a 7.5T weight limit.
- 6.2 **Clerk:** The Clerk reported that Church Lane was due to be resurfaced in 2020/21. An enquiry about s106 funds had corrected the amount available to £765.40.

7. **Correspondence:**

- 7.1 **MSDC:** The Mid Suffolk housing land supply position review 2019 confirmed that there was a 5.06-year supply.
- 7.2 **Suffolk Police:** The PC noted the Safer Neighbourhood Team (SNT) March newsletter.
- 7.3 **Healthwatch Suffolk:** The PC noted the report about children and young people’s mental health and emotional wellbeing in Suffolk (‘My Health, Our Future’) and it was agreed to put the suggested article in the parish magazine.
- 7.4 **MSDC:** The PC noted the consultation on the Joint Area Parking Plan, deadline 3 May.

8. **General Items:**

- 8.1 **Play Area:** Cllr Russell, Cllr Bavington-Lowe and the Clerk had met a Groundwork representative on 6 March to discuss the design and consultation work on the play area. This would begin over the next month.
- 8.2 **Annual Newsletter:** There was no update.
- 8.3 **Digital Mapping:** The PC considered a digital mapping package for the locality - £850 one-off cost of software, training, etc.; £150 additional one-off for Land Registry, flood and environment (ecology, heritage, landscape) information; and £140 per annum for updates and support (total to be divided between Botesdale & Rickingham if both signed up). It was RESOLVED, with all agreed, to order the package with additional features if Rickingham agreed to it.
- 8.4 **Payment of Grant funding:** The Council RESOLVED, with all agreed, to make the following payments from its 2019/20 budget:

RBR PCC	£ 600	Churchyard Maint s214(6) LGA 1972
Rickingham Day Centre	£ 250	s137 LGA 1972
Remembrance Day Event	£ 70	s137 LGA 1972
Barwoods (Millers Orchard Insure)	£ 50	s137 LGA 1972
Botesdale & Rickingham NHW	£ 30	s137 LGA 1972

9. **Finance**

- 9.1 **Account Balance:** £32,393.06
- Income:** £ 306.15 MSDC Street Cleaning Grant
- 9.2 **Accounts for Payment:**
 - Admin Payments £ 914.51 Not itemised due to GDPR
 - Street Sweeping etc. £ 156.81 St Clean/Play Area/VAS Apr 19
 - Rickingham PC £ 582.80 Neighbourhood Plan final contrib
 - M J Nunn Surfacing Ltd £ 102.00 Erect sign on Fen Lane

SALC	£	123.60	Councillor Training – GR
S Green	£	10.00	Bus shelter clean

RESOLVED, with all agreed, to approve payment of the accounts above.

9.3 **Banking:** It was agreed to add Cllrs Bavington-Lowe and Curry as signatories.

10. **Councillors Reports:**

- **Barwoods:** The AGM would be held in May.
- **SALC/Parish Liaison:** The Chairman had attended the Parish Liaison meeting on 7 March which had focused on MSDC's property investments, and a SALC meeting on Community Infrastructure Levy.
- **Village Hall:** The After School Club had asked permission to erect a new storage shed at the side of the small meeting room and this had been agreed. The VH sign would be replaced by the develop at The Limes. Next year's budget had been approved. The AGM would be held on 8 April but so far there was no interest in the positions of Booking Secretary or Hall Administrator.

11. **Highways Issues:** The Clerk would report a pothole opposite the dog bin on Mill Road North.

12. **Welcome Pack:** None.

13. **Matters for the next meeting of the Council:** None.

14. **Next Meeting:** 13 May 2019

The Chairman closed the meeting at 9.25 pm.