

BOTESDALE PARISH COUNCIL

Minutes of the meeting held Monday, 7 January 2019
Botesdale Village Hall

Present: Cllr Ernie Baxter
Cllr David Green
Cllr William Sargeant (Chairman)

Cllr Victoria Curry
Cllr Chris Lambert
Cllr Caroline Stratford

Parish Clerk – Leeann Jackson-Eve
1 Member of the Public

7.30pm The Chairman welcomed those present and opened the meeting.

1. **Apologies for absence:** Cllrs John Abraham, Des Bavington-Lowe and Greg Russell
2. **To confirm the Minutes of the Meeting held 10 December 2018.** The minutes, circulated prior to the meeting, were agreed and signed.
3. **Members Declarations of Interests and Dispensations:** None.
4. **Public Forum:** The Neighbourhood Watch co-ordinator, Peter Beck, reported that there would be a meeting with a PCSO on the following day to discuss working practices.
5. **Planning:**
 - 5.1 **Planning Applications:**
 - 5.1.1 **3, The Fairstead.** Ref. DC/18/05312. Householder Planning Application - Erection of a single storey extension (following demolition of conservatory). It was RESOLVED, with all agreed, to have no objection.
 - 5.1.2 **Botesdale Dental Practice, The Drift.** Ref. DC/18/05306. Full Planning Application - Erection of a dental surgery. It was RESOLVED, with all agreed, to have no objection.
 - 5.1.3 **Rydale House, Bridewell Lane.** Ref. DC/18/05569. Householder Planning Application - Erection of a single storey side extension. It was RESOLVED, with all agreed, to have no objection. It was RESOLVED, with all agreed, to have no objection.
 - 5.2 **Notice of Intent to prune/remove tree(s) in the Conservation Area:** None.
 - 5.3 **Notification of Planning Decisions/Appeals by Mid Suffolk DC:**
 - 5.3.1 **Box Tree Cottage, Cherry Tree Lane.** Ref. DC/18/04856. Planning Application - Erection of an extension to form additional living accommodation (amended scheme to that approved under planning permission DC/18/01821). Planning Permission GRANTED.
 - 5.3.2 **Sunnyholme, The Street.** Ref. DC/18/04643. Planning Application – Conversion of and extension to outbuilding to form 1No dwelling, using existing access (resubmission of refused application DC/18/02012). Planning Permission GRANTED.
 - 5.4 **Neighbourhood Plan Update:** It was noted that the response from the consultation had been mostly positive. The Steering Group had reviewed the comments and made responses and changes where necessary. The amended Plan would need formal approval from both PCs. It was RESOLVED, with all agreed, to hold an extraordinary meeting on 17th January at 7.30pm to approve the amendments to the Neighbourhood Plan for final submission to Mid Suffolk District Council.
6. **Progress Reports:**
 - 6.1 **Chairman:** The Chairman reported that it looked like road access was being constructed for the prior approval site at Grove Flock Farm (0241/17) and this had not been approved within that application. This would be reported to MSDC. Also on the Common, the traffic levels to Grove Farm were more than the increase projected in the application for additional poultry houses. The Clerk would investigate. It was noted that a mobile Post Officer service at Rickinghall Village Hall would commence on Tuesday, 29 January. Hours would be 12:30-13:30 on Tuesdays and 14:45 – 15:45 on Fridays.

6.2 **Clerk:** A new combination lock had been installed at the play area to make it easier for contractors to get access. Follow up on the blocked pavement at the Old Cock House – SCC Highways would require £60 to carry out a search on the area of maintainable highway on Back Hills near the Market Place and this was agreed.

7. Correspondence:

7.1 **SCC:** The invitation to a Suffolk Highways Community Self Help Session on 16 January, 1-4pm in Claydon was noted. The Clerk and Chairman would attend.

7.2 **SCC:** The new guidance on Riparian Ownership (owning or living next to a watercourse) was noted. The information would be made available on the website. It was also agreed to remind the Llanover Estate about maintenance/reinstatement of ditches on property off Bridewell Lane and opposite the play area.

7.3 **MSDC:** The designation of Redgrave Neighbourhood Plan area was noted.

7.4 **Resident:** The PC considered the complaints about youths cycling at night without safety gear/lights and some anti-social behaviour when approached. It was agreed to pass this information on to the police at the Neighbourhood Watch meeting the following day.

8. General Items:

8.1 **Play Area:** The PC considered the information about the design service provided by Groundwork UK and it was agreed to ask for a formal quote for the play area. The Clerk would be meeting them on site on the following day.

8.2 **VAS:** The December data was noted.

8.3 **Annual Parish Meeting:** It was agreed to hold the Annual Parish Meeting on 1 April at 7pm, prior to the regular meeting of the PC. The deadline for community reports was 22 March.

9. Finance

9.1	Account Balance:	£38,276.70	
	Income:	£ 497.00	Rickinghall PC – War Mem Clean
		£ 64.32	Rickinghall PC – War Mem Insure

9.2 Accounts for Payment:

Admin Payments	£ 780.61	Not itemised due to GDPR
Street Sweeping etc.	£ 146.12	St Clean/Play Area/VAS Jan 18
SALC	£ 58.45	Play Inspection Report
Elveden Estate	£ 870.00	Christmas Tree

RESOLVED, with all agreed, to approve payment of the accounts above.

9.3 **Budget 2019-20:** It was RESOLVED, with all agreed, to set a BUDGET of £29,730 for the year 2019/20 and to retain funds of £32,800 earmarked for general reserves and village improvements, making a total fund of £62,530. The PC RESOLVED, with all agreed, to sign the form requesting a precept of £29,500 from Mid Suffolk District Council. This was an overall 2.8% rise on the amount received in 2018/19, adding an average £2.73 per annum per household depending on the band.

10. Councillors Reports:

- **PRoW:** The steps down to the A143 crossing had wooden shuttering which was a trip hazard.
- **Streams and Footpaths Project:** More rubbish had been removed and regular maintenance carried out.
- **Village Hall:** The next meeting of the VH committee was on 14 January.
- **Website/Facebook:** The Clerk asked for ideas/photos/etc for Facebook.

11. **Highways Issues:** The brickwork at the bottom of Crown Hill was very loose. The grit bin near the Blue Orchid was still padlocked and the Clerk would ask Tim Gaddis to cut it off.

12. **Welcome Pack:** One for Bank House.

13. **Matters to be brought to the attention of the Council:** None.

14. **Next Meeting:** 17 January 2019 (Extraordinary meeting) and 4 February 2019

The Chairman closed the meeting at 9.15 pm.