

# BOTESDALE PARISH COUNCIL

Minutes of the meeting held Monday, 5 November 2018  
Botesdale Village Hall

**Present:** Cllr John Abraham  
Cllr Ernie Baxter  
Cllr Chris Lambert  
Cllr William Sargeant (Chairman)

Cllr Des Bavington-Lowe  
Cllr David Green  
Cllr Greg Russell

Parish Clerk – Leeann Jackson-Eve  
County Cllr Jessica Fleming  
1 Member of the Public

7.30pm The Chairman welcomed those present and opened the meeting.

1. **Apologies for absence:** Cllrs Victoria Curry and Caroline Stratford
2. **To confirm the Minutes of the Meeting held 8 October 2018.** The minutes, circulated prior to the meeting, were agreed and signed.
3. **Members Declarations of Interests and Dispensations:** Cllr Bavington-Lowe declared an interest in item 5.1.1 as the owner of Sunnyholme.
4. **Public Forum:** Peter Beck, the Neighbourhood Watch Co-ordinator, reported that he had spoken to the Police and was told that the area team had gained seven PCs but lost some PCSOs. They would also be covering a wider area after the reshuffle. County Councillor Jessica Fleming reported on consultations – on the SCC budget, on schools admissions and for home carers – and gave an update on the travellers in Rickinghall.
5. **Planning:**
  - 5.1 **Planning Applications:**
    - 5.1.1 **Sunnyholme, The Street.** Ref. DC/18/04643. Planning Application – Conversion of and extension to outbuilding to form 1No dwelling, using existing access (resubmission of refused application DC/18/02012). Having declared an interest, Cllr Bavington-Lowe left the meeting. This was a resubmission of an application which the PC had not objected to, but it had been refused by the District Council. It was noted that the heritage team felt there was some harm to the existing building, a barn which they described as an undesignated asset. Sunnyholme also had a Listed Building on either side. The PC agreed to leave it to the heritage team to decide whether the new proposals would cause harm. It was RESOLVED, with all agreed, to have no objection.
    - 5.2 **Notice of Intent to prune/remove tree(s) in the Conservation Area:** None.
    - 5.3 **Notification of Planning Decisions/Appeals by Mid Suffolk DC:**
      - 5.3.1 **Land At, Common Road.** Ref. 4367/16. Change of use of land as a commercial fishing lake, formation of a car park. Planning Permission GRANTED.
      - 5.3.2 **Woodstock Barn, Chapel Lane.** Ref. DC/18/04434. Notification of works to Trees in a Conservation Area - Reduce all hedges by 1/3, Remove 1no. Ash, Reduce 3no. Cherry by 1/3, Reduce 1no. Maple by 1/3, Reduce 1no. Silver Birch and 1no. Fruit Tree. NO OBJECTION.
    - 5.4 **Neighbourhood Plan Update:** The councillors briefing, prior to the pre-submission (to MSDC) public consultation, had been well attended. The consultation would take place on 9 Nov - 21 Dec. The Parish Council RESOLVED, with all agreed, to approve the Neighbourhood Plan for pre-submission consultation.
  6. **Progress Reports:**
    - 6.1 **Chairman:** The Chairman reported that the police crime map reported 12 crimes in Botesdale and Rickinghall in August.
    - 6.2 **Clerk:** The Clerk reported that the joint Botesdale/Rickinghall PCs' Facebook page was up and running. The first post had been about the Neighbourhood Plan consultation.

## 7. Correspondence:

- 7.1 **MSDC:** It was noted that the estimate of charges for May 2019 parish council election was £858.96 for a contested election and £107.78 if it was uncontested.
- 7.2 **Parochial Church Council:** The annual request for funding for churchyard maintenance was noted and this would be discussed at item 9.3.

## 8. General Items:

- 8.1 **Play Area Surfacing:** It was RESOLVED, with all agreed, to accept the £180 quote for grass renewal under swings from Urban Forestry. The work would take place in the spring.
- 8.2 **Christmas Events:** It was RESOLVED, with all agreed, to accept the £725 quote for the Christmas tree from Elveden Estates. The Clerk would follow up on the delivery date. It was noted that the barriers had been ordered and would be delivered on 30 November. Cllr Sargeant would make arrangements for the Christmas Eve event. The Christmas Art competition entries were yet not available, and the Clerk would scan them in for online judging.
- 8.3 **December Parish Council Meeting:** It was agreed to change the date of the meeting to 10 December to allow WARTS to use the hall on 3 December.
- 8.4 **Street Signage:** It was agreed to hold a working party in the spring to clean road signs and street name signs. In the meantime, some councillors would continue to take care of signs local to them.

## 9. Finance

- 9.1 **Account Balance:** £44,851.66  
**Income:** £ 0.00

### 9.2 Accounts for Payment:

Admin Payments	£ 699.43	Not itemised due to GDPR
Street Sweeping etc.	£ 146.12	St Clean/Play Area/VAS Oct 18
HL Perfitt Stonemasons	£ 4,435.20	Cleaning of War Mem / paving
DHF Products Ltd	£ 87.60	Fen Lane Road Sign
Mobile Jet Wash – R Womack	£ 120.00	Play Area Clean (reissue)

RESOLVED, with all agreed, to approve payment of the accounts above.

- 9.3 **Draft Budget 2019-20:** The draft budget for 2019-20 would be considered further at the next meeting.

## 10. Councillors Reports:

- **Playing Field:** It was agreed to pay £70 for further cleaning of the multi-gym surfacing.
- **PRoW:** Cllr Lambert to send the Clerk a list of ploughed-over fields.
- **SALC/Parish Liaison:** Cllr Sargeant had attended the SALC Executive Committee meeting, the NALC AGM conference and the MSDC Parish Liaison meeting. Upcoming meetings were the SALC AGM on 6 Nov and SALC Mid Suffolk North meeting on 5 Dec.
- **Village Hall:** Cllr Sargeant had attended a meeting on 15 Oct. There were new external lights, PAT for all electrical equipment and an electricity supply to the Pre-School cabin.
- **Website/Facebook:** It was agreed that councillors should be aware of items posted on Facebook in case they were approached by residents.

11. **Highways Issues:** Flooding on Back Hills would be reported to SCC. The Clerk would contact the owners of The Old Cock Inn about the bollards blocking the pavement.

12. **Welcome Pack:** One to Cllr Bavington-Lowe.

13. **Matters to be brought to the attention of the Council:** None.

14. **Next Meeting:** 10 December 2018

The Chairman closed the meeting at 9.15 pm.