

BOTESDALE PARISH COUNCIL

Minutes of the meeting held Monday 4 July 2016
Botesdale Village Hall

Present: Cllr John Abraham
Cllr Ernie Baxter
Cllr Ken Liddle
Cllr Caroline Stratford

Cllr Desmond Bavington-Lowe
Cllr Mike Bishop
Cllr William Sargeant (Chairman)

County Councillor Jessica Fleming
District Councillor Derek Osborne
Parish Clerk – Leeann Jackson-Eve
2 Members of the Public

7.30pm The Chairman welcomed those present and opened the meeting.

1. **Apologies for absence.** None.
2. **Casual Vacancies in the Office of Parish Councillor:** None.
3. **To confirm the Minutes of the Meeting held 13 June 2016.** The minutes of the Meeting, circulated with the agenda, were agreed and signed.
4. **Members Declarations of Interests and Dispensations:** None.
5. **Public Forum:** 7.35pm RESOLVED, with all agreed, to adjourn the meeting for the public forum. *County Cllr Jessica Fleming reported that verge cutting was two weeks behind schedule due to bad weather. Suffolk County Council had voted in favour of the proposals for a Norfolk-Suffolk combined authority and 'weak' elected mayor model. District Cllr Derek Osborne reported that Mid Suffolk District Council had also voted in favour of the proposals. A member of the public expressed concern about the regular flooding on Back Hills between the B1113 and the school. The Clerk would ask Highways to investigate the drainage in that area.* The Chairman reconvened the meeting at 7.45pm.
6. **Planning:**
 - 6.1 **Planning Applications:** None.
 - 6.2 **Notice of Intent to prune/remove tree(s) in the Conservation Area:** None.
 - 6.3 **Notification of Planning Decisions by Mid Suffolk DC:** None.
7. **Progress Reports:**
 - 7.1 **Chairman:** The Chairman had attended the Mid Suffolk District Council event at Rickingham Village Hall on "Building a Sustainable Future". The event was well attended and there was good engagement with the process, with only a minority in favour of future development. He had also attended a mid-Suffolk area meeting of the Suffolk Association of Local Councils (SALC), where the focus had been on the new community transport schemes and the new county policing structure, and the SALC Executive meeting. Finally, he had attended the Annual meeting of the police with Neighbourhood Watch, focusing on internet and telephone fraud.
 - 7.2 **Clerk:** All reportable items were covered on the agenda.
8. **Correspondence:**
 - 8.1 **Centenary Fields:** It was unclear from the information on "securing public play spaces" whether they were limited to green spaces which were already dedicated in some way to WWI. The Clerk would write to clarify and a decision would be made in September regarding the Botesdale play area.
 - 8.2 **MSDC:** The PC noted the Town and Parish Council newsletter for June 2016.
 - 8.3 **SCC:** The PC noted the information concerning the Rights of Way Improvement Plan consultation and the extension of the deadline to 24 July.
 - 8.4 **Anglian Water:** The PC noted the request for information about privately owned pumping stations and agreed to put it in the parish magazine.

9. General Items:

- 9.1 **Traffic Issues:** The PC considered the necessity of double-yellow lines in the village, noting that savings could thus be made by combining the Traffic Restriction Order with Rickinghall's at the Co-op. It was agreed to arrange a site visit with Suffolk County Council to get advice on double yellow lines at the Mill Road North junction with The Street and The Drift junction with Back Hills. The Clerk would also approach Rickinghall PC about the possibility of sharing a portable speed indication device.
- 9.2 **Play Area:** It was agreed that more items were needed for pre-school children and some individual pieces such as "springies" would be looked at initially. More seating, including picnic benches, would also be considered. The Clerk would investigate prices for discussion in September.
- 9.3 **Village Development:** The clerk had received a request from Wortham & Burgate PC to liaise with their planning committee about the effect of proposed large housing developments on common facilities such as the health centre and the pre-school. It was agreed that the Chairman would contact the W&B Chairman to clarify the aims of such a discussion.

10. Finance:

- 10.1 **Account Balance:** £28,217.02
Income: £ 739.65 Re-claimed VAT for 2015-16

10.2 Accounts for Payment (July):

L Jackson-Eve	£	515.25	Sal/Exps Jun 16
T Gaddis	£	187.19	Street/Play Area/Grass Jul 16
HMRC	£	289.14	PAYE for LJE - 1 st quarter
SALC	£	18.00	Training Course 01/06/16
Community Workshop Ltd	£	218.50	Printing Botesdale Bugle

RESOLVED, with all agreed, to approve payment of the accounts above.

10.3 Accounts for Payment (August):

L Jackson-Eve	£	533.57	Sal/Exps Jul 16
T Gaddis	£	187.19	Street/Play Area/Grass Aug 16

RESOLVED, with all agreed, to approve payment of the accounts above.

- 10.4 **Budget Report:** The 1st quarter report was noted.

11. Councillors Reports:

- **Assets Register:** The Clerk had looked into the status of the bus shelter, i.e. the land was owned by the PC (given by Simonds as part of the development of the site) but the bus shelter had been provided by Suffolk County Council and they were liable for any maintenance. The PC had contributed £2,500 toward the cost of the bus shelter but it was owned by SCC.
- **Tree Warden:** It was agreed that Cllr Liddle could approach the Land Registry and Mid Suffolk District Council, or other organisations as necessary, on behalf of the PC in pursuit of a decent large-scale map of the village.

12. **Highways Issues:** The flooding from the ditch in front of The Bridewell was significant and a section of road had collapsed at the edge. The Clerk would report these items to Highways.

13. **Welcome Pack:** Two were needed.

14. **Items for the next meeting:** None.

15. **Next Meeting:** 8 August 2016 (Planning only)
12 September 2016

The Chairman closed the meeting at 9.30pm.