

BOTESDALE PARISH COUNCIL

Minutes of the meeting held Monday 13 April 2015
at Botesdale Village Hall

Present: Cllr John Abraham Cllr Ernie Baxter Cllr Mike Bishop
 Cllr Eric Hathaway Cllr William Sargeant (Chairman)

2 Members of the Public

7.30pm The Chairman welcomed those present and opened the meeting.

1. **To receive apologies for absence.** None.
2. **To confirm the Minutes of the Meeting held 9 March 2015.** The minutes of the Meeting, circulated with the agenda, were agreed and signed.
3. **Members Declarations of Interests and Dispensations:**
 - Cllr Hathaway Non-Pecuniary Interest Item 5.1.1
4. **Public Forum:** 7.34pm RESOLVED, with all agreed, to adjourn the meeting for the public forum. The Chairman reconvened the meeting at 7.37pm.
5. **Planning:**
 - 5.1 **Planning Applications:**
 - 5.1.1 **Harwell House, Bridewell Lane, Botesdale.** Ref: 0410/15. Change of use of wood cabin to hair salon It was RESOLVED, with 4 for and 1 abstention, to have no objection to the application.
 - 5.2 **Notice of Intent to prune/remove tree(s) in the Conservation Area:** None.
 - 5.3 **Notification of Planning Decisions by Mid Suffolk DC:**
 - 5.3.1 **Land to the rear of Hideaway, Cherry Tree Lane, Botesdale.** Ref: 0469/15. Erection of no.2 two storey dwellings. Creation of new vehicular access. Planning Permission REFUSED.
6. **Progress Reports:**
 - 6.1 Chairman: The Chairman had attended the PC Surgery at the Farmers' Market. The Chairman reported with regret the resignation of David Green.
 - 6.2 Clerk: The Clerk had arranged a meeting with the Highways officer at SCC to discuss outstanding issues.
7. **Correspondence:**
 - 7.1 **MSDC:** The Town/Parish Newsletter was noted.
 - 7.2 **Hastoe Housing Association:** The information about homes in the area was noted and would be published in the parish magazine. It was agreed to write to Hastoe about the possibility of an affordable housing development in Botesdale.
8. **General Items:**
 - 8.2 **Meeting dates:** It was noted that the May meeting had been moved to 18 May as the Chairman would be away on the previously arranged date.
 - 8.3 **Annual Parish Meeting:** There would be a speaker from the Better Broadband for Suffolk office and the Chairman would arrange for the refreshments.
 - 8.4 **Payment of Grant funding:** The Council RESOLVED, with all agreed, to make the following payments from its 2015/16 budget, leaving a balance of £490:

RBR PCC	£ 600	Churchyard Maint s214(6) LGA 1972
Rickinghall Day Centre	£ 110	s137 LGA 1972
Barwoods	£ 50	s137 LGA 1972
Botesdale & Rickinghall NHW	£ 30	s137 LGA 1972
Royal British Legion	£ 20	s137 LGA 1972 (wreath)

It was noted that the Royal British Legion would make a request for funding for the Remembrance Ceremony closer to the date.

8.5 **Street Sweeping and Grass Cutting Contract:** It was RESOLVED, with all agreed, to increase the level of hourly rate in 2015/16 (currently £7.73/hour) by 2.5% increase to £7.92/hour.

9. **Finance:**

9.1 **Account Balances:**

Current Account	£13,608.79
Deposit Account	£10,817.16

9.2 **Accounts for Payment:**

L Jackson-Eve	£ 711.18	Sal/Exps Mar 15 / Hol OT 14-15
T Gaddis	£ 230.90	Street Cln/Play Area/Grass cut Mar 15
RBR PCC	£ 130.00	Magazine fees 1 st May 2015 for 12 mths
Community Action Suffolk	£ 30.00	Annual Subscription 2015-16
SLCC	£ 49.67	Annual Subscription 2015-16
SALC	£ 290.00	Annual Subscription 2015-16
SALC	£ 12.25	Copies of Good Councillors Guide
SALC	£ 10.00	Training – External Audit Briefing
SALC	£ 4.00	Training – Sustainable Communities Act Briefing

RESOLVED, with all agreed, to approve payment of the accounts detailed above. It was noted that due to problems with the account and switching to the new account with the Co-operative Bank, the cheques would be written from the Chairman's personal account. He would be reimbursed at the following meeting.

10. **Councillors Reports:**

- PC Surgery: Cllr Sargeant would attend in April. It was RESOLVED, with all agreed, to pay half of the fees for the stall.
- Public Rights of Way: The Clerk to follow up on the handrails at Bridewell Lane.
- Website: The Clerk would set up the new website, requiring approximately 15-20 hours of overtime. It was RESOLVED, with all agreed, to pay the Clerk for the necessary overtime.

11. **Highways Issues:** None.

12. **Welcome Pack:** None.

13. **Matters to be brought to the attention of the Council:** The notice board at Osmond House had been damaged in high winds. The Clerk would seek quotes for repair and notify the owner of Osmond House.

14. **Next Meeting:** 27 April 2015 - Annual Parish Meeting
18 May 2015 – Parish Council Meeting

The Chairman closed the meeting at 8.27pm.