

BOTESDALE PARISH COUNCIL

Minutes of the meeting held Monday 9 April 2018
Botesdale Village Hall

Present: Cllr Ernie Baxter
Cllr David Green
Cllr William Sargeant (Chairman)

Cllr Victoria Curry
Cllr Chris Lambert
Cllr Caroline Stratford

Parish Clerk – Leeann Jackson-Eve
County Councillor Jessica Fleming
District Councillor Derek Osborne
1 Member of the Public

7.30pm The Chairman welcomed those present and opened the meeting.

1. **Apologies for absence:** Cllrs Abraham, Bavington-Lowe and Bishop.
2. **To confirm the Minutes of the Meeting held 5 March 2018.** The minutes, circulated prior to the meeting, were agreed and signed.
3. **Members Declarations of Interests and Dispensations:** None.
4. **Public Forum:** A resident enquired about recent flooding in the village, particularly in Bridewell Lane. It was thought that the recent flooding on Bridewell Lane stemmed largely from some blocked drain covers and blocked ditches. It was agreed that the Clerk would write to landowners to make sure that the ditches were dealt with and Cllr Lambert offered to try to clear the drain covers. The Clerk would request a street cleaning for some areas where silt and debris were deposited.
5. **Planning:**
 - 5.1 **Planning Applications:**
 - 5.1.1 **The Priory, The Street.** Ref. DC/18/00919. Householder Application. Erection of replacement driveway gates. It was RESOLVED, with all agreed, to have no objection.
 - 5.1.2 **41 Park View.** Ref. DC/18/00945. Householder Planning Application - Erection of two storey rear extension (following removal of existing conservatory). It was RESOLVED, with all agreed, to have no objection.
 - 5.2 **Notice of Intent to prune/remove tree(s) in the Conservation Area:** None.
 - 5.3 **Notification of Planning Decisions by Mid Suffolk DC:**
 - 5.3.1 **Grove Farm, Common Road, Botesdale.** Ref. DC/17/02355. Erection of 2no. additional duck rearing buildings and 3 no. feed bins, construction of extension to existing concrete hardstanding and installation of 3 no. additional propane tanks. Planning Permission GRANTED.
 - 5.3.2 **Cedar Lodge, The Drift.** Ref. DC/18/00201. Planning Application. Erection of a tree house in the back-garden area. Planning Permission GRANTED.
 - 5.4 **Neighbourhood Plan Update:** The Neighbourhood Plan was currently being written and the first draft would be submitted towards the end of April. A report on progress would be included in the next parish magazine. The Steering Group had been in contact with SCC about the land they owned in the village and it had been confirmed that they had no strategic plans for the sites.
6. **Progress Reports:**
 - 6.1 **Chairman:** The Chairman reported that he had attended a tree-planting memorial service for former councillor Ken Liddle in Northfield Wood, Rickinghall to recognise Ken's life and activities as Tree Warden for Botesdale. He had also been elected as Vice-Chairman to the Suffolk Association of Local Councils.
 - 6.2 **Clerk:** None.

7. **Correspondence:**

7.1 **Boundary Commission:** The consultation on new electoral arrangements was noted. It was felt that the plans to reduce ward councillors from two to one would not be detrimental to Botesdale.

7.2 **Resident:** It was agreed to request that SCC relocate the Bridewell Lane Vehicle Activated Sign post to next to lamp post as it currently blocked the view from a nearby house.

8. **General Items:**

8.1 **Vehicle Activated Sign Report:** A VAS report showed that speeds at the Diss Road location were similar to previous recordings with more than 50% of cars entering the village were over the 30mph limit.

8.2 **Vehicle Activated Sign Report:** The latest VAS report showed an eleven-day period during March at the Bridewell junction with The Street. Most vehicles were found to be travelling under the speed limit of 30mph. It was agreed by councillors that this was an expected result due to the sign's central location in the village. However, the maximum speed recorded was 57mph.

8.3 **Payment of Grant funding:** The Council RESOLVED, with all agreed, to make the following payments from its 2018/19 budget:

RBR PCC	£ 600	Churchyard Maint s214(6) LGA 1972
Rickinghall Day Centre	£ 110	s137 LGA 1972
Suffolk NHW Association (set up)	£ 100	s137 LGA 1972
Royal British Legion	£ 60	s137 LGA 1972
Barwoods (Millers Orchard Insure)	£ 50	s137 LGA 1972
Botesdale & Rickinghall NHW	£ 30	s137 LGA 1972

8.4 **Street Sweeping and Grass Cutting Contract:** The PC considered the level of the hourly rate in 2018/19 (currently £8.28/hour) and noted that a 3% increase (in line with state pension increase for 2018) would be £8.53/hour. It was RESOLVED, with all in favour, to accept the proposed increase to £8.53.

9. **Finance**

9.1 **Account Balance:** £27,815.34
Income: £ 280.80 MSDC Street Cleaning Grant

9.2 **Accounts for Payment:**

Admin Payments	£ 806.71	Not itemised due to new Data Protection Regulations
Street Sweeping etc.	£ 145.58	St Clean/Play Area/VAS Apr 18
Redgrave Parish Magazine	£ 130.00	Magazine Page 12 months
Suffolk County Council	£ 676.32	Street Lighting Electricity Supply and Maintenance

RESOLVED, with all agreed, to approve payment of the accounts above.

10. **Councillors Reports:**

- **Playing Field:** It was agreed that a concrete surface would be suitable for under the youth shelter. The Clerk would get quotes.
- **Public Rights of Way:** There were reports of pig effluent being emitted into watercourses from a farm on The Common. This would be investigated.
- **SALC/Parish Liaison:** It was noted that the Chairman would attend the next board meeting of SALC.
- **Village Hall:** A new boundary with The Limes would be installed by the developer.
- **War Memorial:** The Clerk had arranged to have the reference to the trough removed from the Listing description for the memorial.

11. **Highways Issues:** None.

12. **Welcome Pack:** None.

13. **Matters to be brought to the attention of the Council:** None.

14. **Next Meeting:** 14 May 2018

The Chairman closed the meeting at 8.55 pm.