

# BOTESDALE PARISH COUNCIL

Minutes of the meeting held Monday 14 November 2016  
Botesdale Village Hall

**Present:** Cllr John Abraham  
Cllr Mike Bishop  
Cllr William Sargeant (Chairman)

Cllr Ernie Baxter  
Cllr Ken Liddle  
Cllr Caroline Stratford

District Councillor Derek Osborne  
Parish Clerk – Leeann Jackson-Eve  
1 Member of the Public

7.30pm The Chairman welcomed those present and opened the meeting.

1. **Apologies for absence.** Cllr Desmond Bavington-Lowe
2. **Casual Vacancies:** None.
3. **To confirm the Minutes of the Meeting held 10 October 2016.** The minutes of the Meeting, circulated with the agenda, were agreed and signed.
4. **Members Declarations of Interests and Dispensations:** None.
5. **Public Forum:** 7.34pm RESOLVED, with all agreed, to adjourn the meeting for the public forum. *Sue Coe spoke about residents initiating a Neighbourhood Plan, as there was currently no context for development in the village, and asked for the support of the PC. It was noted that a public meeting was planned for mid-January. District Cllr Osborne reported that Mid Suffolk DC had a new Chief Executive, Arthur Charvonia.* The Chairman reconvened the meeting at 8.01pm.
6. **Planning:**
  - 6.1 **Planning Applications:** None.
  - 6.2 **Notice of Intent to prune/remove tree(s) in the Conservation Area:** None.
  - 6.3 **Notification of Planning Decisions by Mid Suffolk DC:** None.
7. **Progress Reports:**
  - 7.1 **Chairman:** The Chairman had been in contact with the Post Office again and it had been confirmed that there were no sites for a mobile van and no mobile van available. The Chairman had attended the District Council's Parish Liaison meeting which had focussed on neighbourhood plans and the draft local plan due in spring next year; the move to Endeavour House in Ipswich which would lead to a new public access point in Mid Suffolk, probably in the Stowmarket area, an improved website and a better telephone service; and devolution. He spoke about recent planning applications in the community which had raised significant issues, mostly opposition. He proposed to reconsider the development of a Neighbourhood Plan for Botesdale and Rickingham, seeking input from Rickingham PC and support from the community. It was agreed to consider this further at the December meeting.
  - 7.2 **Clerk:** The Clerk reported that there was a new Highways contact at Suffolk County Council, David Irving.
8. **Correspondence:**
  - 8.1 **SCC:** The Highways Matters Newsletter was noted.
  - 8.2 **SCC:** It was agreed to circulate the information about the Suffolk Walking Festival.
  - 8.3 **Citizens Advice Bureau:** The request for funding would be discussed in May.
  - 8.4 **Parochial Church Council:** The request for funding would be discussed in during the budget setting.
  - 8.5 **C Thorne:** The request for street cleaning on The Fairstead was noted and the Clerk had requested this from the District Council who held responsibility for street cleaning. The Chairman had already replied to the complaint about parking around the school and health centre.

9. **General Items:**

- 9.1 **Traffic Issues:** The double-yellow lines had gone out to quote.
- 9.2 **Play Area:** The Clerk was pursuing a number of actions related to the play area and would report back in December. It was agreed to ask a local resident about replacing the chains.
- 9.3 **Christmas Event:** Cllr Bishop agreed to host the Lights On event on 3 December. It was resolved, with all agreed, to purchase chocolate for the Christmas Eve event.

10. **Finance:**

10.1	<b>Account Balance:</b>	£35,012.76	
	<b>Income:</b>	£ 280.80	MSDC – Cleansing Grant
		£ 1.97	Bank Interest
10.2	<b>Accounts for Payment:</b>		
	L Jackson-Eve	£ 604.19	Sal/Exps Oct 16
	T Gaddis	£ 837.55	Street/Play Area/7x cuts Nov 16
	CC Trees	£ 560.00	Works to trees at play area
	Community Action Suffolk	£ 60.00	Web Hosting – 1 year

RESOLVED, with all agreed, to approve payment of the accounts above.

- 10.3 **Budget 2017/18:** This would be considered further in December.

11. **Councillors Reports:**

- **Barwoods:** It was RESOLVED, with all agreed, to repeat funding for the insurance for Millers Orchard from the next budget.
- **Playing Field:** The horse chestnuts had received their second cut and the tree surgeon had recommended that they be inspected annually.
- **War Memorial:** The PC thanked Cllr Baxter for installing the wreath holder and T Gaddis for cleaning up the market place before 13 November.

12. **Highways Issues:** None.

13. **Welcome Pack:** One was needed.

14. **Matters to be brought to the attention of the Council:** It was agreed to support the distribution of the flyers for the Neighbourhood Plan meeting in January.

15. **Next Meeting:** 12 December 2016

The Chairman closed the meeting at 9.26pm.