

BOTESDALE PARISH COUNCIL

Minutes of the meeting held Monday 5 June 2017
Botesdale Village Hall

Present: Cllr John Abraham
Cllr Ken Liddle
Cllr Caroline Stratford
Cllr Ernie Baxter
Cllr William Sargeant (Chairman)
District Councillor Derek Osborne
Parish Clerk – Leeann Jackson-Eve
2 Members of the Public

7.30pm The Chairman welcomed those present and opened the meeting.

1. **Apologies for absence:** Cllr Mike Bishop and Cllr Desmond Bavington-Lowe
2. **Casual Vacancies:** None.
3. **To confirm the Minutes of the Meeting held 8 May 2017.** The minutes, circulated prior to the meeting, were agreed and signed.
4. **Members Declarations of Interests and Dispensations:** None.
5. **Public Forum:** Barwoods confirmed that they would be prepared in principle to take on the maintenance of a new woodland near the school (see item 7.1). Peter Beck reported on some stolen items.
6. **Planning:**
 - 6.1 **Planning Applications:** None.
 - 6.2 **Notice of Intent to prune/remove tree(s) in the Conservation Area:** None.
 - 6.3 **Notification of Planning Decisions by Mid Suffolk DC:**
 - 6.4 **Neighbourhood Plan:** The Clerk reported that the application for grant funding had been submitted and the area designation had been approved – the area covered the parishes of Botesdale, Rickingham Inferior and Superior. The Steering Group would be hosting a drop-in event on 8 July, 10am-3pm at The Bell to consult on the issues to address in the Neighbourhood Plan. During June the SG would draft the Housing Needs Survey, Household Survey, Youth Survey and Business Survey, which it planned to debut at the drop-in event. One would be delivered to every household, hopefully in early July. Hinderclay and Redgrave had expressed interest in being involved in discussions about infrastructure.
7. **Progress Reports:**
 - 7.1 **Chairman:** The Chairman had attended the Farmers' Market and discussed infrastructure with Jo Churchill, who had offered to facilitate discussion with District and County. Simon Burgess, the applicant seeking housing development of the land to the south of Back Hills, had requested that the PC consider a proposal to gift the woodland to the community in the care of the Parish Council, with part use by the pre-school and school to be a condition of the transfer. It was noted that the proposal also included taking an additional metre from The Limes land to widen the footpath running between Nurses Home and The Limes. The Footpaths and Streams project was still looking for toilet provision for the Payback Team while they worked on site near Fen Lane. There was nothing available so far and portable loos had been considered. They were however, quite expensive at around £110 for two days. It was agreed to ask Tim Gaddis if he could do some work there instead.
 - 7.2 **Clerk:** None.
8. **Correspondence:**
 - 8.1 **Suffolk Age UK:** The PC noted that there was an Age UK Befriending Scheme for anyone over the age of 60 who was feeling lonely or isolated and would enjoy someone to talk to. It was agreed to put the information in the parish magazine.

- 8.2 **Rickingham Day Centre:** The thank you for the PC's donation was noted.
- 8.3 **Botesdale Methodist Church:** The thank you for the PC's donation was noted.
- 8.4 **Diss CAB:** The thank you for the PC's donation was noted.
- 8.5 **Headway Suffolk:** The thank you for the PC's donation was noted.
- 8.6 **East Anglia Air Ambulance:** The thank you for the PC's donation was noted.

9. **General Items:**

- 9.1 **Traffic Restriction Order:** This had been sent to the design team but was likely to be delayed while the Highways Dept moved to Endeavour House in Ipswich.
- 9.2 **Vehicle Activated Sign:** The results of the post site application had still not been received and it was noted that the responsible officer was on long term sick leave. It was also noted that EU VAT could not be recovered by anyone who was not VAT registered (the sign had been ordered from a German company).
- 9.3 **Play Area:** The installation of the new play equipment, new sections of fence and some fence repair had been completed and other refurbishment work was under way. It was agreed to enquire about the cost of a water supply at the play area.
- 9.4 **Walks Map Display:** The PC considered the draft boards and noted that it would be better if the PH mark could be removed where pubs were no longer sited.

10. **Finance**

10.1 **Account Balance:** £37,098.91
Income: £ 0.00

10.2 **Accounts for Payment:**

L Jackson-Eve	£ 543.62	Sal/Exps May 17
T Gaddis	£ 416.82	Street Cln/Play Area/PRoW Jun 17
Redgrave Parish Magazine	£ 35.00	Distribution of Bots Bugle
Local Council Public Advisory	£ 150.00	Internal Audit Fees
Rickingham Parish Council	£ 1,261.61	½ Contribution Vehicle Act Sign
Urban Forestry	£ 2,073.30	Fence repair and Springie Install

RESOLVED, with all agreed, to approve payment of the accounts above.

11. **Councillors Reports:**

- Public Rights of Way: A sign on FP 9 had fallen over and the surface of FP 17 was in poor condition. These would be reported.
- SALC/Parish Liaison: The Clerk and the Chairman would attend the meeting in June.
- Village Hall: The commercial rates had increased due to the addition of the log cabin as the planning application had stated in error that it was on VH land. This would be appealed.

12. **Highways Issues:** The Clerk would follow up on the pothole in the passing place on Back Hills and ask a resident on Rose Lane to cut back a hedge which was obstructing the verge.

13. **Welcome Pack:** None.

14. **Matters to be brought to the attention of the Council:** None.

15. **Next Meeting:** 3 July 2017

The Chairman closed the meeting at 8.49pm.