

# BOTESDALE PARISH COUNCIL

Minutes of the meeting held Monday 13 July 2015  
at Botesdale Village Hall

**Present:** Cllr John Abraham                      Cllr Desmond Bavington-Lowe  
                 Cllr Ernie Baxter                        Cllr William Sargeant (Chairman)

District Cllr Derek Osborne  
County Cllr Jessica Fleming  
4 Members of the Public

7.30pm            The Chairman welcomed those present and opened the meeting.

1. **To receive apologies for absence.** Cllr Mike Bishop.
2. **Casual Vacancies in the Office of Parish Councillor:** There were no applications for the post of parish councillor (4 vacancies)
3. **To confirm the Minutes of the Meeting held 8 June 2015.** The minutes of the Meeting, circulated with the agenda, were agreed and signed.
4. **Members Declarations of Interests and Dispensations:** None.
5. **Public Forum:** 7.34pm RESOLVED, with all agreed, to adjourn the meeting for the public forum. The Chairman reconvened the meeting at 7.56pm.
6. **Planning:**
  - 6.1 **Planning Applications:** None.
  - 6.2 **Notice of Intent to prune/remove tree(s) in the Conservation Area:** None.
  - 6.3 **Notification of Planning Decisions by Mid Suffolk DC:** None.
7. **Progress Reports:**
  - 7.1 Chairman: The Chairman had the MSDC Parish Liaison Meeting which focussed on the Community Infrastructure Levy and gave an outline of a new planning approach. He had also attended a SALC Mid Suffolk North meeting and had been elected Chairman of that group, which came with a place on the SALC Executive Committee. The Bell Inn had confirmed that they did not wish to be involved in the Christmas events.
  - 7.2 Clerk: It was reported that the new bank account was up and running. The Clerk reported that Rickinghall PC had suggested locating the new notice board at Maypole Meadow and the owner had agreed to it. It was RESOLVED, with all agreed, to accept the new location.
8. **Correspondence:**
  - 8.1 **RBGNS:** Request for support – insurance for volunteer drivers £213.06. It was RESOLVED, with all in favour, to pay half the amount as Rickinghall PC had also agreed to make a contribution.
  - 8.2 **MSDC:** The Parish Newsletter was noted.
  - 8.3 **Rickinghall Day Centre:** The PC noted the thanks for donation.
  - 8.4 **Neighbourhood Watch:** The PC noted the thanks for donation.
9. **General Items:**
  - 9.1 **Tree Survey:** It was RESOLVED, with all agreed, to accept the quote for tree survey - £137.50 from Peter Frizzell. It was agreed to ask him whether the survey would need to wait until autumn so that the dead wood at the top could be better seen.
  - 9.2 **Walks Leaflets:** It was RESOLVED, with all agreed, to accept the offer of support from SCC for the redesign of the walks leaflets to bring them into line with others in the Suffolk series. Rickinghall PC would be consulted at its next meeting.

9.3 **Footpaths and Streams Project:** It was agreed to give further consideration to types and prices of a new litter bin to be sited near the bench.

10. **Finance:**

10.1 **Account Balances:**

Current Account £20,372.47

10.2 **Accounts for Payment (July):**

L Jackson-Eve	£ 553.67	Sal/Exps June 15
T Gaddis	£ 388.80	Street Cln/Play Area/Grass cut July 15
HMRC	£ 144.84	PAYE for Mths 1-3
SALC	£ 182.40	Internal Audit Fees 2015
MSDC	£ 87.50	Uncontested Election 2015
Realise Futures	£ 216.00	Printing Botesdale Bugle
G C Joinery	£ 226.50	Notice Board Repair
BDO	£ 120.00	External Audit

RESOLVED, with all agreed, to approve payment of the accounts detailed above.

10.3 **Accounts for Payment (August):**

L Jackson-Eve	£ 346.37	Sal/Exps July 15
T Gaddis	£ 183.48	Street Cln/Play Area/Grass cut July 15

RESOLVED, with all agreed, to approve payment of the accounts detailed above.

11. **Councillors Reports:**

- Website: The Clerk was thanked for all her hard work on the new website.

12. **Highways Issues:** None.

13. **Welcome Pack:** None.

14. **Matters to be brought to the attention of the Council:** None.

15. **Next Meeting:** 10 August 2015 (if planning received) and 14 September 2015

The Chairman closed the meeting at 8.42pm.