

# BOTESDALE PARISH COUNCIL

YOU ARE HEREBY SUMMONED to attend a **MEETING** of **BOTESDALE PARISH COUNCIL** to be held in **BOTESDALE VILLAGE HALL** on **MONDAY, 8 January 2018** at 7.30PM.

The Press & Public are most welcome to attend.

Signed

2 January 2018

Parish Clerk

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## AGENDA

1. **To receive apologies for absence.**
2. **Casual Vacancies:** To consider applications for parish councillor post (3 vacancies).
3. **To confirm the Minutes of the Meeting held 4 December 2017.**
4. **Members Declarations of Interest and Dispensations:**
5. **Public Forum:** *Susie Philips from the Llanover Estate will be present to discuss proposed development on Estate land in Botesdale.*
6. **Planning:** *To include any applications received after the publication of the agenda.*
  - 6.1 **Planning Applications:**
    - 6.1.1 **Botesdale Health Centre, Back Hills.** Ref. DC/17/05623. Planning Application - Erection of a 2-storey extension comprising of 3 x new clinic rooms, 1 x consulting room, new resuscitation unit, new community hospice and new external courtyard space between existing and proposed buildings.
    - 6.1.2 **Greyhound Inn, The Street.** Ref. DC/17/05958. Planning Application. Erection of outbuilding.
    - 6.1.3 **The Newsagent, Bell Hill Cottage, The Street.** Ref. DC/17/04484. Listed Building Application - Insertion of internal extraction equipment with external flue, internal sound proofing and fire-proofing partitions and new internal door. (New information.)
  - 6.2 **Notice of Intent to prune/remove tree(s) in the Conservation Area:**
  - 6.3 **Notification of Planning Decisions by Mid Suffolk DC:**
  - 6.4 **Neighbourhood Plan Update:** Update and to sign Memorandum of Understanding with MSDC.
7. **Progress Reports:**
  - 7.1 **Chairman:**
  - 7.2 **Clerk:**
8. **Correspondence:**
  - 8.1 **MSDC:** To note 2018 precept and tax base arrangements.
  - 8.2 **Smaller Authorities Audit Appointments Ltd:** To note future arrangements for external audit for parish councils.
9. **General Items:**
  - 9.1 **Annual Parish Meeting:** To set a date – prior to meeting on 9 April suggested – and note deadline for reports by 23 March.
10. **Finance:**
  - 10.1 **Account Balance:** £ 30,846.97
  - Income:** £ 0.00
  - 10.2 **Accounts for Payment:**

L Jackson-Eve	£	565.78	Sal/Exps Dec 17
T Gaddis	£	143.32	St Clean Jan 18
HMRC	£	73.80	PAYE for LJE – 3 <sup>rd</sup> quarter

SALC	£	14.00	Contracts/Procurement Training
LCPAS	£	13.33	Data Protection Training
Elveden	£	672.00	Christmas Tree
C Burnard	£	132.00	Hire of Hydraulic Platform
TBS Ltd	£	36.00	Barrier Hire – Nov 2017
MSDC	£	57.04	Play Inspection Fees 2017

10.3 **Budget/Precept for 2018/19:** To consider draft budget and to sign a formal precept request.

11. **Councillors Reports:**

Assets Register	BARWOODS	Playing Field
Public Rights of Way	SALC/Parish Liaison	Tree Warden
Village Hall	War Memorial	Website

12. **Highways Issues:** To receive reports of any items requiring attention.

13. **Welcome Pack:** To receive reports of new residents to the village.

14. **Matters to be brought to attention of the Council / Items for the next agenda:**

15. **Next Meeting:** 5 February 2018