

BOTESDALE AND RICKINGHALL NEIGHBOURHOOD PLAN – Steering Group Meeting Minutes

Tuesday, 30 January 2018

The Bell Inn

(Actions in italics.)

- 1) Welcome – sign in attendance and apologies for absence.

Present – Sue Coe, Clive Matthews, Di Maywhort, Phil Schofield, William Sargeant, Leeann Jackson-Eve (Parish Clerk), David Jackson-Eve (Consultant) and Ian Poole (NHP Consultant).

Apologies from Robin Brown, Des Bavington Lowe, Jordan Fox and Lucy Bishop.

- 2) Heritage Character Assessment.

A draft was likely to be ready in mid-late February now.

- 3) Landscape Assessment.

Di and Clive had edited the report and Leeann had sent it to Alison Farmer. She had confirmed that the final report would be ready in the next two weeks. It was agreed to make copies available at the Forum meeting.

Robin to print 2-3 copies for the Forum Meeting and tear-off strips with web address to find the full report.

- 4) Community Housing Fund / Community Lane Trusts.

Leeann, Robin and William had attended a workshop held by MSDC and CLT East on the Community Housing Fund. This was funding from the Department for Communities and Local Government, paid to local authorities to support local community-led affordable housing projects aimed at first-time buyers or for those who will need access to rented accommodation and are priced out of the local market. MSDC had received £225,476 to dispense and it could be used to support related activities including setting up a Community Land Trust as a legal entity up to a maximum of £5,000.

Leeann to get leaflets from CLT East for Forum meeting.

- 5) Agricultural Change of Use Applications.

Botesdale had received quite a few of these applications for change of use of an agricultural building into a dwelling. All so far were outside the settlement boundary. It was noted that Government promoted this as a way to increase housing stock so the NHP could not have a policy in opposition to that. However, it might have a view on the relative acceptability of buildings.

Ian to look into what other councils were doing.

- 6) Forum Meeting.

This would concentrate on an update from last March and there would be a formal introduction followed by an opportunity to look at stands featuring:

- AECOM report on site allocations
- Landscape Appraisal
- Jo's demographic report
- Phil's housing development diagrams
- Household Survey results

Robin, Phil, William and Des would attend. Possibly Clive and Sue.

- Robin – intro
- Clive – Landscape Appraisal

- William/Lucy – Household surveys
- Phil – housing development
- Des - refreshments
- Jo – demographic report

It was agreed that everyone would be there at 7am to set up.

Leeann to send Parish Online log-in details to Ian and Phil.

Ian to bring stands to the Forum Meeting.

Robin to borrow a projector and screen for the intro.

Leeann to invite Jo and Lucy.

7) Discussion of NP content.

Ian suggested that he would work up some detail from the last content plan and start putting down information based on what he was getting to know about the village. He would start adding stock policies and then look at policies which came out of the evidence generated so far. He predicted that a first draft would be available around the end of March and would liaise with Leeann if he needed more information. An executive summary of 3-4 paragraphs would be needed for each report.

Site allocations could be discussed after the Forum once more was known about what number of houses MSDC were looking for from Botesdale and Rickinghall.

Ian to contact MSDC and see if 90-125 houses acceptable.

8) Any other Business.

Everyone to think about an updated strapline.

9) Date and location of next meetings.

Forum Meeting – Wednesday, 21 February at 7.30pm, Botesdale Village Hall

Steering Group – Monday, 19 February at 7.30pm, The Bell Inn (in the bar)

Steering Group – Thursday, 15 March at 7.30pm, The Bell Inn

Meeting closed at 9.50pm.